

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814
(916) 322-2978



May 14, 1985

ALL-COUNTY INFORMATION NOTICE I-35-85

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REVISED STATISTICAL REPORT FORM CA 237 FG/U AND SOURCE
GUIDES (CA 237 FG/U AND CA 237 FC)

REFERENCE: MANUAL OF POLICIES AND PROCEDURES - STATISTICAL REPORTS
SECTION 26-212.90 and ACIN I-19-85

The purpose of this letter is to provide:

1. Revised statistical report form, CA 237 FG/U (2/85).
2. Updated CA 237 FG/U source guide.
3. Revised CA 237 FC source guide.

As you were informed in ACIN I-19-85, dated February 26, 1985, the CA 237 FG/U reporting requirements were revised effective 2/85 report month due to revisions of the CA 800 claims. The CA 237 FG/U form has been revised to incorporate these changes. In addition, items 11a(3), cols. 1 & 2 and 13a were added for state use only. For immediate usage, you may photocopy the attached copy of the revised CA 237 FG/U form. A supply of the forms is available in our warehouse and may be ordered in the usual manner.

At the request of several counties, the CA 237 FC source guide was revised to update terminology from BHI to FC and to direct reference to current line items on the CA & CS 800 claims in use at this time.

It is hoped that the revised form and instructions will assist you in preparing your monthly reports. If you require further assistance, please contact Winnie Barber, Statistical Services Branch at (916) 322-2978 or ATSS 492-2978.

Sincerely,

A handwritten signature in cursive script, reading "Robert T. Sertich".

ROBERT T. SERTICH
Deputy Director
Administration

Attachments

cc: CWDA

Send One Copy To:

DEPARTMENT OF SOCIAL SERVICES
STATISTICAL SERVICES BRANCH
744 P STREET, MAIL STATION 12-81
SACRAMENTO, CALIFORNIA 95814

AID TO FAMILIES WITH DEPENDENT CHILDREN — CASH GRANT CASELOAD MOVEMENT AND EXPENDITURES REPORT

STATE USE		COUNTY	
1			
		FOR MONTH ENDING	MONTH / YEAR /
PART A. APPLICATIONS FOR AID AND REQUESTS FOR RESTORATION		(1)	(2)
1. Pending from last month (Item 5 last month, or explain)			
2. Received during the month (Sum of a and b, below)			
a. Applications (Sum of (1) and (2))			
(1) For AFDC-FG			
(2) For AFDC-U			
b. Requests for restoration			
3. Total during the month (Sum of 1 and 2)			
4. Disposed of during month (Sum of a, b, and c, below)			
a. Approved (Sum of (1) and (2))			
(1) For AFDC-FG or U (Same as sum of 7a and 7b)			
(2) For Emergency Assistance-Unemployed Parent (Do not include in 7a or 7b)			
b. Denied			
c. Other dispositions (Cancellations and withdrawals)			
5. Investigation proceeding at end of month (3 minus 4)			
PART B. CASELOAD		AFDC—FG (1)	AFDC—U (2)
6. Cases brought forward from last month (Item 10 last month or explain)			
7. Cases added during month (Sum of a through e below)			
a. Applications approved			
b. Restorations			
c. Transfers from other counties			
d. Intraprogram status change			
(1) from FG or U segment			
(2) from medically needy			
(3) from Emergency Assistance			
e. Other approvals			
8. Total cases open during month (Sum of 6 and 7, above; also a plus b, below)			
a. Cases receiving cash grant			
(1) Children in Item 8a cases		()	()
(2) Adults in Item 8a cases		()	()
(3) Total persons (Sum of (1) and (2) above)		()	()
b. Other cases			
9. Terminated or changed in status during month			
10. Cases carried forward to next month (8 minus 9)			
PART C. NET EXPENDITURES		TOTAL (ROUND TO NEAREST DOLLAR)	
11. Total net expenditures (Minus a(1) - a(2) below)		\$	\$
a. Child support collections: (1) FG \$ _____ (2) U \$ _____ (3) _____		\$	\$

PART D. SPECIAL INFORMATION

12. Number of requests determined ineligible during the month	
a. INTRAPROGRAM STATUS CHANGE	
b. INTERCOUNTY TRANSFER	

13. Number of overdue reinvestigations at the end of month

a.

STATE USE

PART E. QUARTERLY INFORMATION ON THE PROCESSING OF APPLICATIONS

NOTE: Items 14, through 15, Column 1, must agree with the sum of the corresponding items in PART A, for the three monthly reports of the quarter.

NUMBER OF APPLICATIONS	LENGTH OF TIME	
	(1) 45 DAYS OR LESS	(2) MORE THAN 45 DAYS
14. Time elapsed from date of application or request for restoration (Report quarterly only-Mar., June, Sept., Dec.) ...		
a. Pending from prior quarter		
b. Received during quarter		
c. Disposed of during quarter (Sum of (1), (2) & (3), below)		
(1) Approved		
(2) Denied		
(3) Otherwise disposed of (cancellations & withdrawals)		
15. Applications and requests for restoration pending at end of quarter (Sum of 14a + 14b — 14c)		

PART F. TO BE USED ONLY ON INSTRUCTIONS FROM THE DEPARTMENT OF SOCIAL SERVICES

16.
17.
18.

DATE	TELEPHONE	PREPARED BY
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SOURCE GUIDE - FORM CA 237 FG/U

AID TO FAMILIES WITH DEPENDENT CHILDREN - FG/U CASH GRANT
CASELOAD MOVEMENT AND EXPENDITURES REPORT

Form CA 237 FG/U

Form CA 237 FG/U Item	Source
Part B. CASELOAD: FAMILY GROUPS, COLUMN 1; UNEMPLOYED, COLUMN 2	
8a. Cases receiving cash grant	Form ABCD 801
8a.(1) Children	Form CA 800 (1/85), (Columns A + B Children), Lines 1 + 2 minus current month's children in Lines 3, 8, and (+) 9.
8a.(2) Adults	Form CA 800 (1/85), (Columns A + B, Adults), Lines 1 + 2 minus current month's adults in Lines 3, 8 and (+) 9.
Part C. NET EXPENDITURES: FAMILY GROUPS, COLUMN 1; UNEMPLOYED, COLUMN 2	
11. Total net expenditures	Form CA 800 (1/85), Column C, Line 22 minus Form CS 800 (9/84), Line B3.
11a. Child support collections FG/U	Form CS 800 (9/84), Line B3.
<p>NOTE. Use the <u>current</u> month's Forms CA 800 (FG/U) Aid Claim and ABCD 801 Aid Payroll and <u>prior</u> month's CS 800 Child Support Claim for obtaining expenditures data.</p> <p>Form CA 800 (1/85): Summary Report of Assistance Expenditures - AFDC FG/U.</p> <p>Form CS 800 (9/84): Summary Report of Child and Spousal Support Payments - FG/U.</p> <p>Form ABCD 801: Aid Payroll</p>	

SOURCE GUIDE
AID TO FAMILIES WITH DEPENDENT CHILDREN - FOSTER CARE
CASELOAD MOVEMENT AND EXPENDITURES REPORT
FORM CA 237 FC

FORM CA 237 FC ITEM	SOURCE
Part B. AFDC-FC CASELOAD	
8a. Received AFDC-FC	Forms CA 800 FC (Fed.)(1/83), and CA 800A FC (Nonfed)(1/83), Column A, Lines 1 + 2 minus <u>current</u> month's persons in Lines 3, 8 and (+) 9.
Part C. NET EXPENDITURES	
11. Total Net Expenditures for FC	Forms CA 800 FC (Fed.)(1/83), Column B, Line 18, plus CA 800A FC (Nonfed)(1/83), Column B, Line 17, minus (CS 800)(9/84), Line B3
11a. Foster Family Homes	Form ABCD 801, Total payments for Foster Family Homes.
11b. Group Home Placements	Form ABCD 801, Total Payments for Group Home Placements.
11c. Child Support Collections: (1) Federal	Form CS 800 (9/84), Column 4, Lines A5 + A6
(2) Nonfederal	Form CS 800 (9/84), Column 4, Line A7
Part D. SPECIAL INFORMATION	
12. AFDC-FC Children in Foster Family Homes	Columns 1 and 2: a/ Form ABCD 801 and/or other applicable county records, <u>current</u> month's children broken out by federal and nonfederal
13. AFDC-FC Children in Group Home Placements	Column 3: Form ABCD 801, Total Families for FC children with federal participation. Column 4: Form ABCD 801, Total Payments for FC children with federal participation.
<p>NOTE. Use the <u>current</u> month's Forms CA 800 FC (Fed), CA 800A FC (Nonfed) Aid Claims, ABCD 801 Aid Payroll, and <u>prior</u> month's Form CS 800 Child Support Claim for obtaining expenditures data.</p> <p>a/ The sum of Items 12 and 13, Columns 1 and 2, must equal Item 8a, Form CA 237 FC</p> <p>Form CA 800 FC (Fed)(1/83): Summary Report of Assistance Expenditures. Form CA 800A FC (Nonfed)(1/83): Summary Report of Assistance Expenditures. Form CS 800 (9/84). Summary Report of Child and Spousal Support Payments (FC). Form ABCD 801: Aid Payroll</p>	